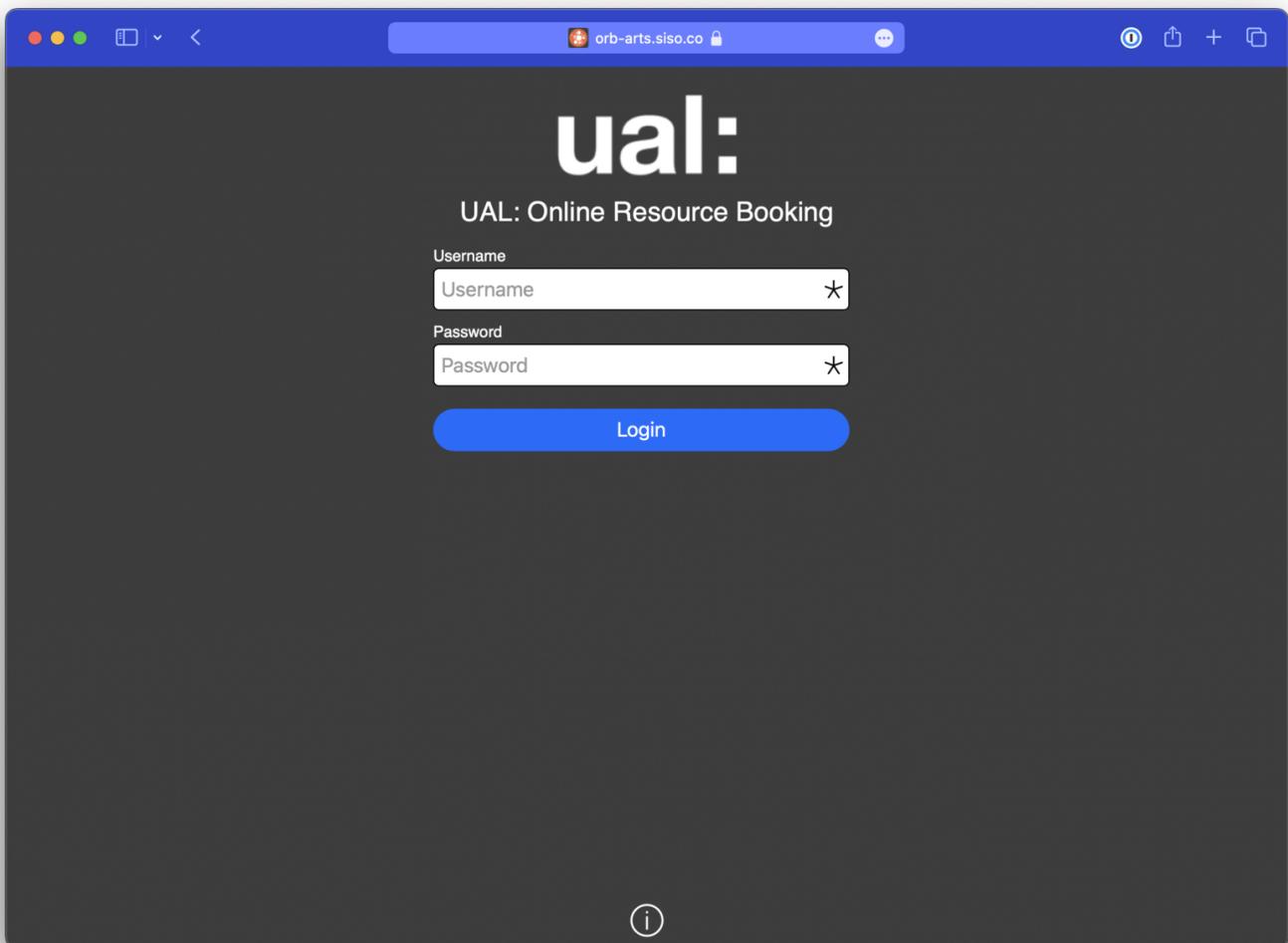


# How to access the CCI ORB

## How to Login

You can log in to ORB using your UAL username and password:

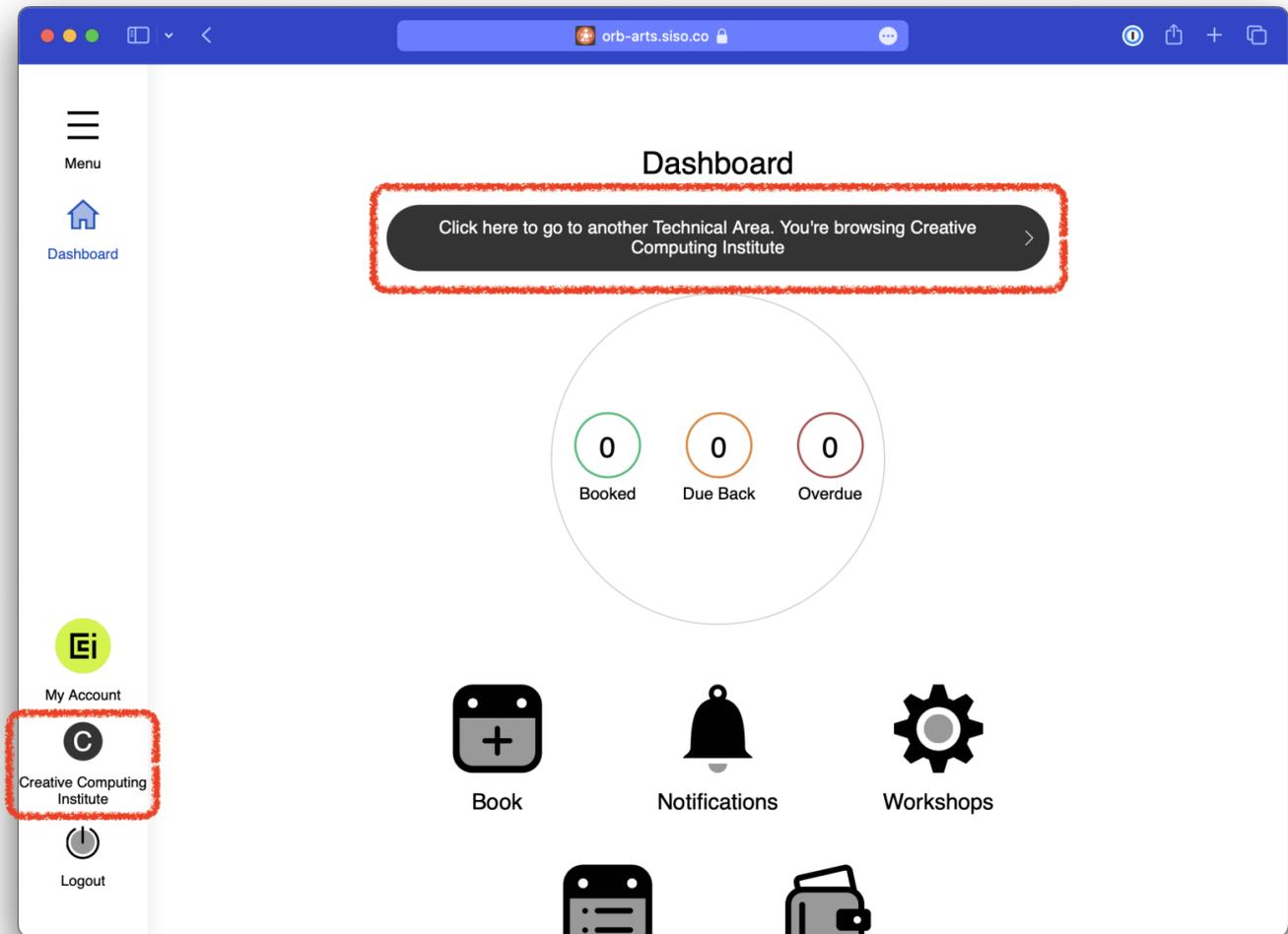
1. Go to [orb.arts.ac.uk](http://orb.arts.ac.uk).
2. Enter your UAL username and password.
3. Press Login.



## How to make sure you are in the right store

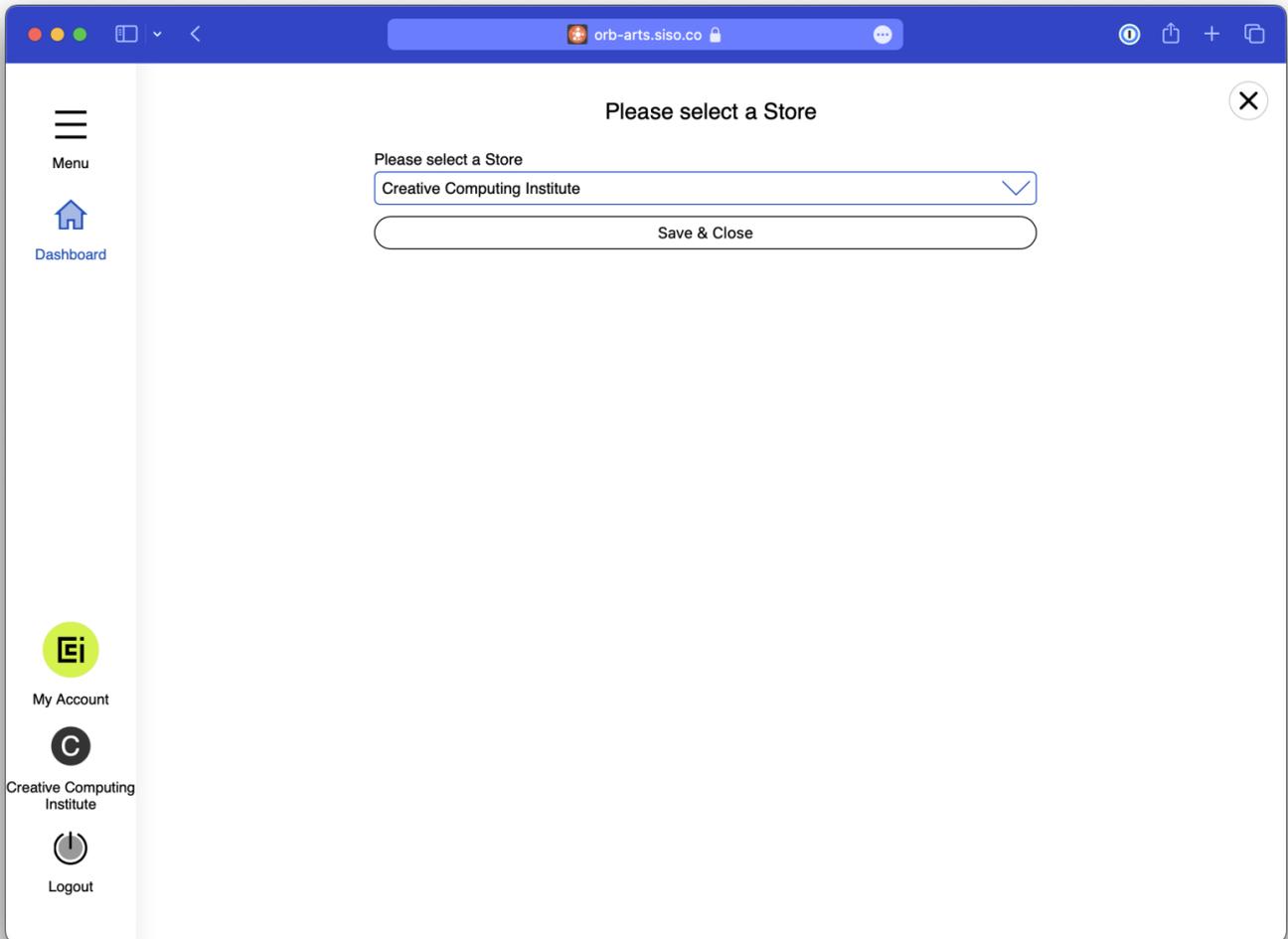
It is essential you are in the CCI store; otherwise, you won't be able to access any of our resources; you can switch back and forth if you are a student studying across multiple UAL colleges and institutes.

You will always see your current store on the sidebar (students) or on the top bar (staff) in the Dashboard it will also be listed in the middle of the page:



## How to change stores

You can change stores by clicking on either of these locations. On the next screen, select the store and press "Save & Close."



## Staff

Staff accounts are not created automatically, please contact the CCI technical team for access.

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